

EFFECTIVE

January 1, 2004.

SUBJECT

Adult Services Manual Policy

PURPOSE

To inform local office staff of changes in the Adult Services Manual

ASM 377:

Supplemental Security Income (SSI) and State Disability Assistance (SDA) payment rates for domiciliary and personal care in adult foster care homes and the homes for the aged increased by 2.1% effective January 1, 2004. The personal care allowance for customers remains at \$44.00 per month.

The Medicaid personal care supplement remains at \$174.38.

ASM 385:

Probate Court forms were removed from the Adult Services Manual (ASM) Item 385N through 385Z and 385AA and placed in the Reference Forms & Publications Manual (RFF). The Probate Court forms are listed in the Table Of Contents (TOC) under the prefix PC, for example PC562. See the RFF 2004-001 Bulletin for instructions on locating the probate court forms.

The Probate Court forms are also listed in Microsoft Word under the prefix PC followed by the form number with an additional zero (0) in front (i.e. PC 0562).

**MANUAL
MAINTENANCE
INSTRUCTIONS**

Changed Items (content changes) ...

ASM 377

Deleted Items ...

ASM 385AA
ASM 385N
ASM 385O
ASM 385P
ASM 385Q
ASM 385R
ASM 385S
ASM 385T
ASM 385U
ASM 385V
ASM 385W
ASM 385X
ASM 385Y
ASM 385Z